

North Westdale Neighborhood Association Bylaws – Draft Revision –

May 8th, 2006

ARTICLE I NAME and GEOGRAPHIC BOUNDARIES

The name of this Association is the **NORTH WESTDALE NEIGHBORHOOD ASSOCIATION** hereinafter referred to as the **NWNA**.

The geographic boundaries are defined as follows: The area bounded by the 405 Freeway to the east, National Boulevard to the south, Centinela Avenue / Bundy Drive (Centinela Avenue North of Ocean Park Blvd. and Bundy Drive South of Ocean Park Blvd.) to the west, and the Santa Monica Freeway to the north. See Map - Appendix A

ARTICLE II PURPOSES and POLICIES

Purposes and Policies: The NWNA serves and addresses issues of the community within its boundaries, as defined in Article I, including the following methods:

- A.** *To* promote efforts to improve and/or maintain health, safety, security, and quality of life within our community.
- B.** *To* work actively with the LAPD to reduce crime in the neighborhood.
- C.** *To* inform, outreach and encourage participation in the NWNA to *all* residents within the defined boundaries.
- D.** *To* advocate on behalf of the neighborhood to government and others regarding issues that are deemed important by the NWNA.
- E.** *To* be an open and democratic forum for issues of concern to the neighborhood.

ARTICLE III MEMBERSHIP

NWNA membership is open to all residents within the geographic boundaries.

ARTICLE IV
NWNA STRUCTURE

Structure:

Officers

President: Maintain the NWNA official records; Moderate NWNA General Meetings; Receive and disseminate information on behalf of the NWNA. Be the official representative of the NWNA or appoint representation on their behalf. Provide an agenda for NWNA General Meetings to be included in the newsletter and posted on the website. Appoint officers to vacant office positions, when needed.

Vice President: Assist the President in performing the duties of the president; Moderate meetings when the President is not able to. Gather and present LAPD crime statistics at each General Meeting or appoint an alternate to do so. Establish committees as needed.

Secretary: Take minutes of the General Meetings; Receive Committee minutes; Forward copies to other officers for review. Forward approved minutes to be posted on the website.

Treasurer: Maintain financial records; deposit and disperse funds (President will co-sign out-of-the-ordinary disbursements over an amount to be determined by the Budget Committee); Present the annual Treasurer's report. Forward a detailed copy of the annual report to be posted on the website.

Block Captains

Block Captain Leader(s) (number to be determined) are volunteer positions: Maintain and disseminate an updated list of Block Captains and alternates with contact information. Oversee and check that newsletters are delivered in a timely fashion. The Block Captain Leader will propose at General Meetings, changes to the Block Captains as needed.

Block Captains and Alternates are volunteer positions: Collect dues; Distribute newsletters and flyers; liaison between their block and the NWNA. Block Captains do not have to live on the block where they serve. Priority will be given to residents of the street. Block Captains should make every effort to attend General Meetings.

ARTICLE V
ELECTION AND TERM OF OFFICERS

Election of Officers

Election of officers is to be held at the May General Meeting with votes cast by the Nwana members that are eighteen years or older on ballots provided. The term of office will be one year.

Election Procedures

Any Member that is eighteen years or older may be nominated to run for office.

ARTICLE VI
MEETINGS AND AGENDAS

General Meetings

All Nwana General Meetings are open to members and invited guests. The Nwana will set the meeting schedule for the following year at the May General Meeting.

The June General Meeting will be a special Annual Meeting to ratify officers elected in May, hear the Treasurer's annual report, and includes special guest speakers.

ARTICLE VII
DUES

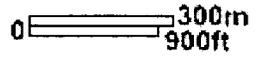
Dues

Voluntary Dues, the amount to be determined annually, are collected by the Block Captains and submitted to the Treasurer. Voluntary Dues may also be mailed to the North Westdale Neighborhood Association at P.O. Box 642522, Los Angeles, CA 90064.

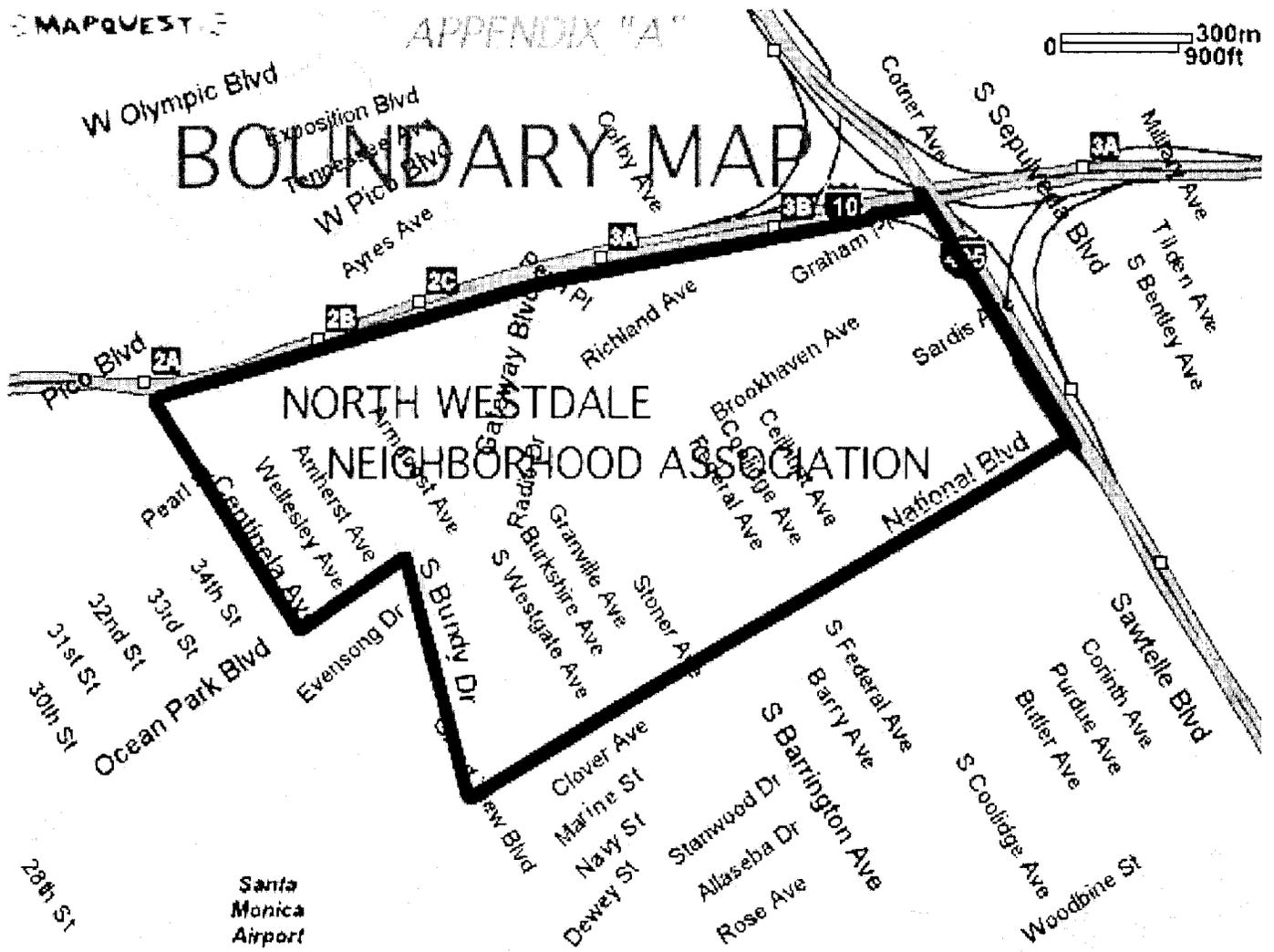
ARTICLE VIII
AMENDMENTS

Amendments

These By-Laws can be amended by a two-thirds vote of the Officers, Block Captains and Alternates with the ratification of a majority vote of the general Nwana membership in attendance. Notice of such a vote with copies of proposed changes to the bylaws should be disseminated to the Nwana membership in one Newsletter prior to the vote.



BOUNDARY MAP



NORTH WESTDALE NEIGHBORHOOD ASSOCIATION

Santa
Monica
Airport